RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, NOVEMBER 17, 2025

The Skagit County Board of Commissioners met in regular session on Monday, November 17, 2025, with Chair Lisa Janicki, Commissioner Ron Wesen, and Commissioner Peter Browning present.

I. CALL TO ORDER:

Chair Janicki called the proceedings to order at 8:00 a.m.

II. AGENDA:

a) *8:00 a.m. Pledge of Allegiance

Chair Janicki led the gallery in the salute to the flag.

b) *8:00 a.m. - 9:00 a.m. Budget and Finance – Trisha Logue, Director:

Chair Janicki introduced Budget and Finance Direcor/County Administrator Trisha Logue.

1. Presentation: Preliminary 2026 Skagit County Budget

Budget and Finance Director/County Administrator Trisha Logue provided an overview of the work done by staff, elected officials, and departments heads towards submitting a balanced budget to the Board for 2026.

Ms. Logue discussed the budget timeline; priorities outlined in Resolution No. R20250154; challenges including a deficit in the General Fund, increases expenses, flat revenues, and reduced state and federal grant support. Ms. Logue shared that some of the budget reductions anticipated in 2026 would be to the senior meal program, the Skagit County workforce, and implementing a hiring freeze and 10 furlough days. Additional budget reductions would be needed in 2026 to balance the budget to meet the two-month minimum reserve balance set by the Board.

An overview was provided of the General Fund which was funded through property taxes (43.6%), sales and use taxes (25.3%), state and federal grant awards (10.5%), and other sources like investment interest (20.56%).She discussed services provided through the General Fund, explained how property taxes were used within the County, and outlined 48 additional funds that the County managed.

Deputy County Administrator Jennifer Johnson provided information about the Strategic Plan, one of the guiding documents used for the annual budget, and she outlined the goals for 2026 within the five Key Focus Areas (KFA). KFA 1: Strong and Engaged Workforce, KFA 2: Critical Infrastructure, KFA 3: Behavioral Health and Homelessness, KFA 4: Health, Housing and Community Safety, and KFA 5: Sustainable and Resilient County Government.

Ms. Logue provided information on a new 0.1% public safety sales tax adopted November 10, 2025 to begin collection in April 2026 to use for Sheriff's Office detectives (two), one park ranger, and the expansion of the crisis response team.

Discussion was held about the unique budget challenges for 2026, continual unfunded state mandates, linking funds and programs, future Public Defender caseload standards, insurance costs, and the thoughtful feedback received from department heads and elected officials towards balancing the 2026 budget.

The public hearing to consider testimony on the proposed 2026 Skagit County Budget and Tax Levies was scheduled for Monday, December 1, 2025 at 10:00 a.m. with adoption currently scheduled for Monday, December 8, 2025 at 2:00 p.m.

Chair Janicki recessed the proceedings at 8:51 a.m.

PowerPoint: https://www.skagitcounty.net/CountyCommissioners/Documents/AgendaPackets/11172025.zip

c) 9:00 a.m. - 10:00 a.m. Briefing – Public Works and Department of Emergency Management

The purpose of the briefing was for Public Works and the Department of Emergency Management to provide updates.

Attendees:
Chair Lisa Janicki
Commissioner Ron Wesen
Commissioner Peter Browning
County Administrator Trisha Logue
Deputy County Administrator Jennifer Johnson
Public Works Director Michael See
Public Works Assistant Director Marie Lambert
Natural Resources Division Manager Jenn E. Johnson
Ferry Operations Division Manager Rachel Rowe
Administrative Coordinator Shayna Campbell
Project Manager David Walde
Department of Emergency Management Chief Julie de Losada
Human Resources/Risk Management Director Bonnie Beddall
Human Resources Representative Rachele Stohl
Communications Manager Jenn Rogers

Chair Janicki recessed the proceedings at 9:44 a.m.

Briefings: https://www.skagitcounty.net/CountyCommissioners/Documents/AgendaPackets/11172025.zip

d) 10:00 a.m. - 11:00 a.m. Work Session with Planning and Development Services

Chair Janicki reconvened the proceedings at 10:00 a.m.

The Commissioners held a work session with Planning and Development Services to discuss updates to the Department Fee Schedule and hear other updates from the department.

Attendees:
Chair Lisa Janicki
Commissioner Ron Wesen
Commissioner Peter Browning
County Administrator Trisha Logue
Deputy County Administrator Jennifer Johnson
Planning and Development Services Jack Moore Planning
Systems Manager Launa Black
Planning and Development Services Assistant Director Allen Rozema
Building Official Randy Johnson
Administrative Coordinator Lavelle Pilon
Civil Deputy Prosecuting Attorney Jason D'Avignon
Communications Manager Jenn Rogers

Chair Janicki recessed the proceedings at 10:36 a.m.

Memo: https://www.skagitcounty.net/CountyCommissioners/Documents/AgendaPackets/11172025.zip

e) *11:00 a.m. - 11:30 a.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items:

Chair Janicki reconvened the proceedings at 11:00 a.m.

1. Public Comment (Specifically related to the agenda item)

The Commissioners discussed Consent Agenda item numbers 5, 6, 7, 8, 11, 14, 20.

No one from the public was present to provide public comment on the Consent or Miscellaneous Agenda.

2. CONSENT AGENDA FOR MONDAY, NOVEMBER 17, 2025 (items 1 through 23):

A motion was made by Commissioner Wesen to approve Consent Agenda items 1 through 23, including all items requiring ratification, vouchers and warrants for Monday November 17, 2025. Chair Janicki seconded the motion.

The vote passed unanimously.

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, November 10, 2025. **(Approved)**

2. Record of the Proceedings for Wednesday, November 12, 2025. **(Approved)**

3. Record of the Proceedings for Friday, November 14, 2025. **(Approved)**

4. Resolution to reappoint Peter Cavan to the Housing Authority of Skagit County. His 5-year term will continue until October 31, 2030. **(Resolution No. R20250261)**

b) ADMINISTRATIVE SERVICES:

5. Amendment No. 1 to Personal Services Agreement No. C20250198 with Columbia Policy Advisors to act as Skagit County's principal state lobbyist to develop and maintain ongoing relationships with appropriate state elected and appointed officials and staff. This Amendment updates the Scope of Work to provide planning, management, coordination, and facilitation services for the Skagit County Forest Advisory Board (FAB) and provide policy review and technical assistance related to forest practice issues. Compensation is increased from $231,632 to an amount not to exceed $506,492. The term is extended by one year and shall continue until December 31, 2028. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20250228)**

c) BUDGET AND FINANCE:

6. Resolution to call for a public hearing to consider testimony regarding the 2026 Skagit County Budget and the 2026 property tax levies. The public hearing is scheduled to take place on Monday, December 1, 2025 at 10:00 a.m. or as soon thereafter as possible in the Skagit County Commissioners Hearing Room located at 1800 Continental Place in Mount Vernon. Attendance will be in-person or remote by phone: 1 (253) 215-8782 Meeting ID: 871 8000 1980 or by computer, tablet, or smartphone through this link: https://us06web.zoom.us/j/87180001980?pwd=eEVGUGkxZ3NkQkhYSnhBME02RTQrdz09 **(Resolution No. R20250262)**

d) FACILITIES MANAGEMENT:

7. Amendment No. 2 to AIA Standard Form Agreement No. C20240324 with DLR Group, Inc. to design physical barriers to be added in jail pods to mitigate risk of falls and injury at the Skagit County Community Justice Center located at 201 Suzanne Lane in Mount Vernon. This Amendment increases compensation by $10,500 for additional redesign and re-permitting needed after discovering a conflict with fire sprinkler lines and the intended barrier. Total compensation shall not exceed $80,500. The term remains the same and shall continue until the anticipated completion date of December 31, 2025. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect. **(Amendment No. A20250229)**

8. Amendment No. 1 to AIA Standard Form of Agreement No. C20250226 with Axthelm Construction to complete the Skagit County Concrete Community Center Tenant Improvement Project that will enable use as an emergency shelter. This Amendment increases compensation by $97,231 for multiple change orders. Total compensation shall not exceed $1,016,265.57 plus tax. The term remains the same and shall continue until project completion. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20250230)**

e) INFORMATION SERVICES:

9. Resolution to authorize waiving the competitive bidding requirements outlined in RCW 39.04.280 and declaring a sole source procurement for Rave Alert System with IPAWS Integration from Motorola Solutions Company. **(Resolution No. R20250263)**

10. Vendor Services Agreement with NW Tel, LLC to add networking infrastructure at the Skagit County Juvenile Detention Center for the replacement of the phone systems. Compensation shall not exceed $5,100. The Agreement shall commence on the date of execution and continue for one year. **(Contract No. C20250556)**

f) PROSECUTING ATTORNEY:

11. Resolution to provide legal defense to additional Skagit County employees Federick A. Haist, Melinda Miller, William W. Honea, Stephen R. Fallquist, Jason C. D'Avignon and Zhelyan Spasov in a lawsuit identified by case number 25-cv-01865-RAJ, Derrill J. Fussell v. Skagit County. **(Resolution No. R20250264)**

g) PUBLIC DEFENDER:

12. Personal Services Agreement with Melisa Westford to provide social work services as requested by the Skagit County Public Defender. Compensation shall not exceed $72,000 annually and is based on an hourly rate schedule. The Agreement is ratified to commence on November 1, 2025 and shall continue until December 31, 2026. **(Contract No. C20250557)**

13. Personal Services Agreement with Stephanie Overton dba The Drangonfly's Den to provide social work services as requested by the Skagit County Public Defender. Compensation shall not exceed $72,000 annually and is based on an hourly rate schedule. The Agreement is ratified to commence on November 1, 2025 and shall continue until December 31, 2026. **(Contract No. C20250558)**

h) PUBLIC HEALTH:

14. Resolution to appoint Public Health Director Monica Negrila to serve as the Skagit County Representative on the North Sound Opioid Abatement Council (NS OAC). Ms. Negrila's term will commence on January 1, 2026. **(Resolution No. R20250265)**

15. Resolution authorizing Chair Lisa Janicki to electronically sign the submission of Amendment No. 9 to Consolidated Contract No. C20240672 with Washington State Department of Health (DOH Contract No. CLH32065) to add and amend Statements of Work to programs outlined in Exhibit A and increase funding. **(Resolution No. R20250266)**

16. Amendment No. 9 to Consolidated Contract No. C20240672 with Washington State Department of Health (DOH Contract No. CLH32065) for the delivery of public health services in Skagit County. This Amendment adds and amends Statements of Work to programs outlined in Exhibit A and increases funding from $7,556,682 to an amount not to exceed $7,713,414. The term remains the same and shall continue until December 31, 2027. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect. **(Amendment No. A20250231)**

17. Amendment No. 1 to Personal Services Agreement No. C20250392 with NineLine Veteran Services to provide case management and emergency financial assistance for Skagit County Veterans. This Amendment clarifies eligible expenses for direct services/costs and indirect costs. Compensation remains the same and shall not exceed $227,516.66. The term remains the same and shall continue until December 31, 2026. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20250232)**

i) PUBLIC WORKS:

18. Resolution authorizing Chair Lisa Janicki to electronically sign the submission of Water Quality Algae Control Program Grant Agreement No. WQALG-2026-SkCoPW-00063 with State of Washington Department of Ecology to treat Lake Campbell's algae per the recommendation from the Lake Cyanobacteria Management Plan. **(Resolution No. R20250267)**

19. Water Quality Algae Control Program Grant Agreement No. WQALG-2026-SkCoPW-00063 with State of Washington Department of Ecology to treat Lake Campbell's algae per the recommendation from the Lake Cyanobacteria Management Plan. Compensation to Skagit County shall not exceed $50,000. The Agreement is ratified to commence on July 1, 2025 and continue until June 30, 2027. **(Contract No. C20250559)**

20. Interlocal Cooperative Agreement with Samish Indian Nation to assist the county with its Clean Samish Initiative monitoring program. Compensation for work outlined in Exhibit "A" shall not exceed $12,000. The Agreement shall commence on January 1, 2026 and continue until December 31, 2027. **(Contract No. C20250560)**

21. Interlocal Cooperative Agreement with Washington State Department of Transportation for the lease of a portion of county property commonly referred to as the "Rockport Communication Site" located at 54250 Rockport Cascade Park Road, Parcel Number P31016. Compensation to Skagit County is based on an annual fee of $7,800 and shall not exceed $117,000 for the term of the lease. The Agreement shall commence on the date of execution and continue until December 1, 2040. **(Contract No. C20250561)**

j) SHERIFF:

22. Interlocal Agreement for jail services with the City of Oak Habor, pursuant Chapter 39.34 RCW and Chapter 70.48 RCW. The booking fee shall be $175 per inmate and the daily maintenance fee for 2025 general population shall be $200, and $250 for medical/mental health/specialty. The Agreement is ratified to commence on August 1, 2025 and shall continue until December 31, 2027. **(Contract No. C20250562)**

k) SUPERIOR COURT:

23. Personal Services Agreement with The Language Exchange, Inc. to provide interpreter services to Superior and District Court for court hearings and trials. Compensation shall not exceed $300,000 and is based on a rate schedule. The Agreement shall commence on January 1, 2026 and shall continue until December 31, 2026. **(Contract No. C20250563)**

3. VOUCHERS AND WARRANTS:

a. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

a) ACH Transfer Request Form and Certification to Delta Dental from Clearing Fund 696 in the total dollar amount of $12,965.36 (Transmittal No. C-245-25); and

b) Warrants numbered 608768 through 609123 from Clearing Fund 696 in the total dollar amount of $3,930,484.75 (Transmittal No. C-251-25).

4. MISCELLANEOUS AGENDA (item 1):

The Commissioners discussed Miscellaneous Agenda item 1. Commissioner Wesen announced that he had been advised to recuse from taking action on the item since he was on the Board of Community Action of Skagit County.

A motion was made by Commissioner Browning to approve Miscellaneous Agenda item 1. Chair Janicki seconded the motion.

The vote passed unanimously.

a) PUBLIC HEALTH:

1. Personal Services Agreement with Community Action of Skagit County to manage and operate a Severe Weather Shelter during extreme cold temperatures at the request of Skagit County Public Health at the Concrete Community Center located at 45821 Railroad Avenue in Concrete. Compensation is based on a reimbursement schedule and shall not exceed $64,140.67. The Agreement is ratified to commence on September 1, 2025 and continue until April 30, 2026. **(Contract No. C20250564)**

f) 12:00 p.m. - 1:00 p.m. Washington State Association of Counties Virtual Assembly hosted by WSAC

g) 3:00 p.m. - 4:30 p.m. Executive Session (None Scheduled as of the Date of this Notice)

No executive sessions were scheduled for the week of November 17, 2025.

III. ADJOURNMENT:

Chair Janicki adjourned the proceedings at 11:09 a.m.

*Note, to obtain an audio or video recording of this meeting; please contact the Skagit County Commissioners' office.

BOARD OF COUNTY COMMISSIONERS
SKAGIT COUNTY, WASHINGTON

_____
Lisa Janicki, Chair

_____
Peter Browning, Commissioner

_____
Ron Wesen, Commissioner

ATTEST:

_____
Clerk of the Board